

Composition of IQAC (AY 2021-22)

Sr.No.	Name	Designation and affiliation
Chairperson		
1.	Dr. M. S. Rohokale	Principal
Members from the Management		
2.	Dr. M. S. Gaikwad	Member – Campus Director
3.	Dr. S. D. Lokhande	Member – Principal , SCOE Vadgaon
Teachers		
4.	Mrs. R. M. Thadi	Head – Electronics & Telecommunication
5.	Mr. G. M. Kadam	Head – Computer Engg.
6.	Mr. S. B. Kothari	Head – Information Technology
7.	Mr. P. R. Chaugule	Head – Electrical Engg
8.	Mr. G. V. Khandekar	Head – Basic Sciences
9.	Mr. S. S. Chavan	NSS-Officer
10.	Dr. S.M. Patil	SWO & Dean R & D
Administrative Officers		
11.	Mr. Chetan Pagar	Coordinator – Training and Placement
12.	Mr. V. K. Gangthade	Office Superintendent
Coordinator IQAC		
13.	Mr. N.K. Gavade	Asst. Professor – Mechanical Engg.
Outside Members		
14.	Miss. Rutkar Varma	Alumni
15.	Mr. Jatin R. Nandanwar	Student council
16.	Mr. Navnath Borade	Student Parent
17.	Mr. Sagar Kodad	Senior Consultant Infosys LTD, Pune.
18.	Mr. Raju Raskar	Director –Fabronic Engg. Private LTD.





Sinhgad Institutes

Sinhgad Technical Education Society's
SKN SINHGAD INSTITUTE OF TECHNOLOGY & SCIENCE

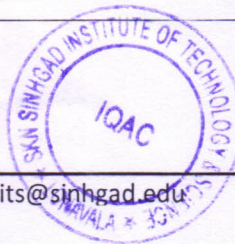
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Gat No. 309, Off Pune-Mumbai Express Way, Kusgaon (Bk.), Lonavala-410401.

Date: 22-07-2022

Attendance of IQAC Meeting No 01 (AY 2021-22)

Sr.No.	Name	Designation and affiliation	sign
Chairperson			
1.	Dr. M. S. Rohokale	Principal	Present
Members from the Management			
2.	Dr. M. S. Gaikwad	Member – Campus Director	Present
3.	Dr. S. D. Lokhande	Member – Principal , SCOE Vadgaon	Present
Teachers			
4.	Mrs. R. M. Thadi	Head – Electronics & Telecommunication	Present
5.	Mr. G. M. Kadam	Head – Computer Engg.	Present
6.	Mr. S. B. Kothari	Head – Information Technology	Present
7.	Mr. P. R. Chaugule	Head – Electrical Engg	Present
8.	Mr. G. V. Khandekar	Head – Basic Sciences	Present
9.	Mr. S. S. Chavan	NSS-Officer	Present
10.	Dr. S.M. Patil	SWO & Dean R & D	Present
Administrative Officers			
11.	Mr. Chetan Pagar	Coordinator – Training and Placement	Present
12.	Mr. V. K. Gangthade	Office Superintendent	Present
Coordinator IQAC			
13.	Mr. N.K. Gavade	Asst. Professor – Mechanical Engg.	Present
Outside Members			
14.	Miss. Rutkar Varma	Alumni	Absent
15.	Mr. Jatin R. Nandanwar	Student council	Present
16.	Mr. Navnath Borade	Student Parent	Present
17.	Mr. Sagar Kodad	Senior Consultant Infosys LTD, Pune.	Present
18.	Mr. Raju Raskar	Director –Fabronic Engg. Private LTD.	Present



E-mail: principal.sknsits@sinhgad.edu

B. Minutes of First IQAC Online Meeting held on 22nd July 2021


Following Points were discussed in the meeting:

1. Review of the minutes of the last meeting.
2. Dr. M. S. Gaikwad sir & Dr. S. D. Lokhande, highlighted the Second year student academics. It will start in online mode from 20th august 2021, expert suggested preparing e-contents and share on Google drive for easy access to students.
3. Offer honor course free of cost to all the students of SKNSITS.
4. AQAR of A.Y.2020-21 should be submit on time.
5. T&P Department should start to inspire, motivate to students for campus, startups, off campus and higher studies.
6. Suggestions from members to motivate faculty to be file patents, publications and others technical activity for overall development and skill up-gradation.
7. Expert lecture to be organize for students to enhance knowledge.
8. Appreciation for training & placements team for satisfactory count (i.e 147) of placement for A.Y. 2020-21. Committee suggested keeping same sprit for upcoming placement.
9. Institute should organize meeting for stake holder mainly for parents to update the student record and present various schemes available with institute for student's betterments.
10. Take rigorous follow-up of all the institute level cells like entrepreneurship development cell to give knowledge regarding startup.
11. Institute must organize faculty orientation program for CO PO attainment.
12. Along with curriculum increase social work awareness in students with the NSS initiatives.

The meeting ended with vote of thanks.


Coordinator IQAC
IQAC Co-ordinator
SKN SINHGAD INSTITUTE OF
TECHNOLOGY & SCIENCE
Kusgaon (Bk.), Lonavala-410 401.




Principal
Dr M. S. ROHOKALE
PRINCIPAL
SKN SINHGAD INSTITUTE OF
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Kusgaon (Bk.), Lonavala-410 401

Action Taken Report on decision of IQAC Meeting dated 22.07.2021 (First) for AY 2021-22

Sr. No	Points Discussed/Decision Taken	Action Taken
1	Offer honor course free of cost to all the students of SKNSITS	As per the university curriculum honor courses started for computer engg, electrical and information technology departments and total count of students for honor course is TE =84 and BE 62
2	Expert lecture to be organize for students for knowledge sharing.	Webinar conducted on startup after graduation dated 12.08.2021
3	Institute must organize faculty orientation program for CO PO attainment	Workshop conducted for CO PO attainment dated 1.9.2021 as well workshop conducted on Latex dated 8.10.2021.
4	Institute should organize meeting for stake holder mainly for parents	Parent meting conducted dated 11.09.2021.
5	Along with curriculum increase social work awareness in students with the NSS initiatives	NSS organized blood donation camp on 12.08.2021

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IQAC Co-ordinator
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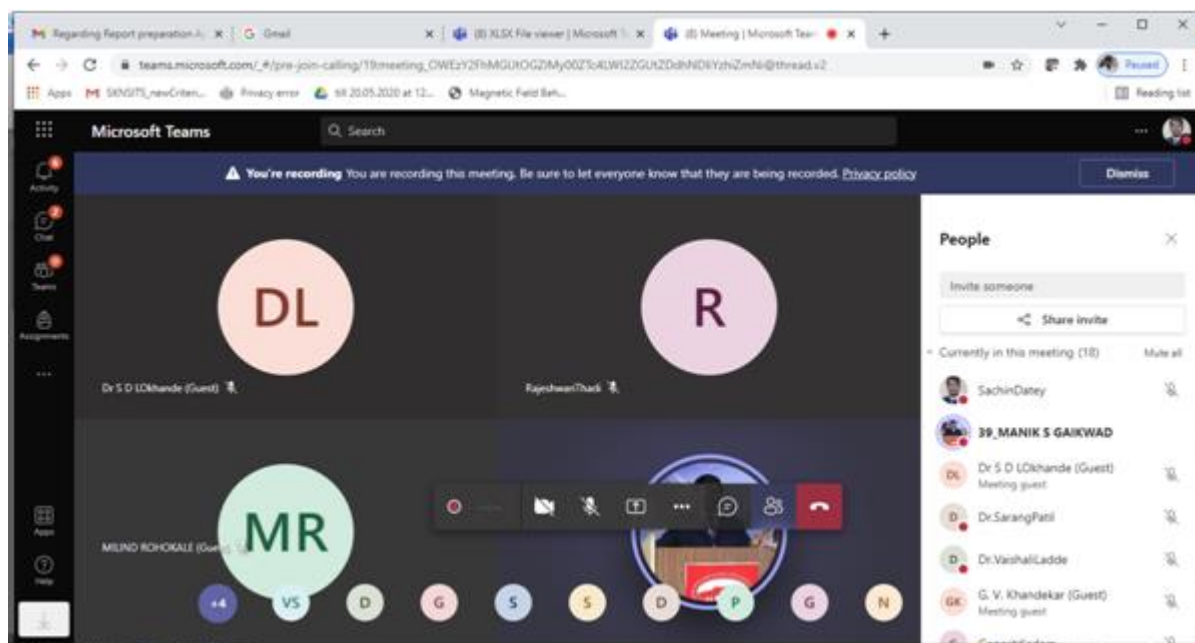
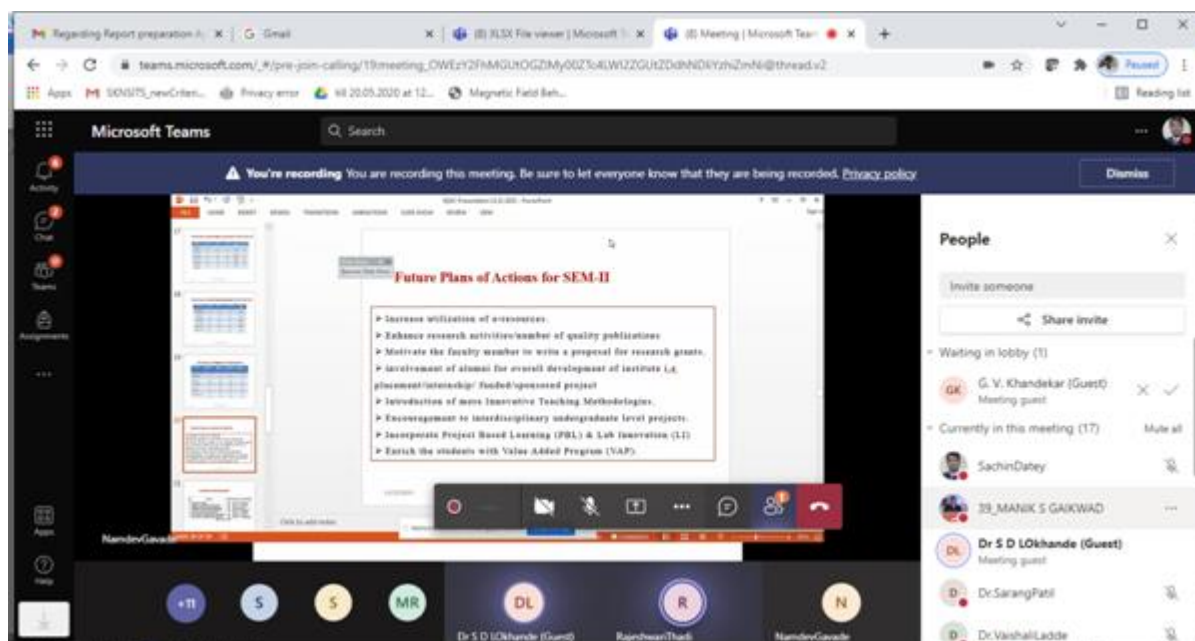
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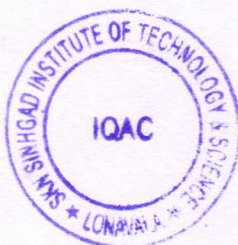
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Composition of IQAC (AY 2021-22)

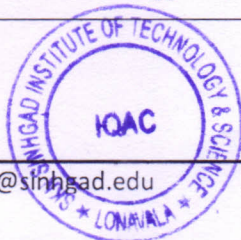
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2.	Dr. M. S. Gaikwad	Member – Campus Director
3.	Dr. S. D. Lokhande	Member – Principal , SCOE Vadgaon
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9.	Mr. S. S. Chavan	NSS-Officer
10.	Dr. S.M. Patil	SWO & Dean R & D
Administrative Officers		
11.	Mr. Prashant Date	Coordinator – Training and Placement
12.	Mr. V. K. Gangthade	Office Superintendent
Coordinator IQAC		
13.	Mr. N.K. Gavade	Asst. Professor – Mechanical Engg.
Outside Members		
14.	Miss. Rutkar Varma	Alumni
15.	Mr. Jatin R. Nandanwar	Student council
16.	Mr. Navnath Borade	Student Parent
17.	Mr. Sagar Kodad	Senior Consultant Infosys LTD, Pune.
18.	Mr. Raju Raskar	Director –Fabronic Engg. Private LTD.



Date: 12/11/2021

Attendance of IQAC Meeting No 02 (AY 2021-22)

Sr.No.	Name	Designation and affiliation	sign
Chairperson			
1.	Dr. M. S. Rohokale	Principal	Present
Members from the Management			
2.	Dr. M. S. Gaikwad	Member – Campus Director	Present
3.	Dr. S. D. Lokhande	Member – Principal , SCOE Vadgaon	Present
Teachers			
4.	Mrs. R. M. Thadi	Head – Electronics & Telecommunication	Present
5.	Mr. G. M. Kadam	Head – Computer Engg.	Present
6.	Mr. S. B. Kothari	Head – Information Technology	Present
7.	Mr. P. R. Chaugule	Head – Electrical Engg	Present
8.	Mr. G. V. Khandekar	Head – Basic Sciences	Present
9.	Mr. S. S. Chavan	NSS-Officer	Present
10.	Dr. S.M. Patil	SWO & Dean R & D	Present
Administrative Officers			
11.	Mr. Prashant Date	Coordinator – Training and Placement	Present
12.	Mr. V. K. Gangthade	Office Superintendent	Present
Coordinator IQAC			
13.	Mr. N.K. Gavade	Asst. Professor – Mechanical Engg.	Present
Outside Members			
14.	Miss. Rutkar Varma	Alumni	Present
15.	Mr. Jatin R. Nandanwar	Student council	Absent
16.	Mr. Navnath Borade	Student Parent	Absent
17.	Mr. Sagar Kodad	Senior Consultant Infosys LTD, Pune.	Present
18.	Mr. Raju Raskar	Director –Fabronic Engg. Private LTD.	Present





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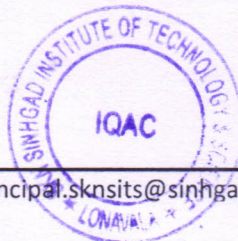
B. Minutes of Second IQAC Online Meeting held on 12th November 2021

Following Points were discussed in the meeting:

1. Prof. N.K.Gavade IQAC coordinator, Welcome to all members and presented agenda of meeting and also discussed preparation and submission AQAR 2020-21.
2. Appreciations to final year teacher and students for excellent performance in university results, but suggestion to work more for SE & TE students because result is not up to the mark.
3. Discussion on COVID vaccination drives status of students and staff for increasing the strength of students for physical presence of students for academic activity.
4. Prepare schedule of NAAC Criteria's to submit AQAR on time.
5. Conduct STTP for students and staffs.
6. Start campaigning for first year engineering admission process to create awareness about unique policies of Sinhgad Institutes.
7. More technology related guest lecture to be arranged by each department and participation from students and staff to be encouraged to larger extent.
8. Department should increase number of activities of professional societies.
9. Extracurricular activities such as sports and cultural program need to be improved.
10. Students should be benefited from alumni in term of placements.
11. Active MOU's need to be increased by every department.
12. Two week FDP to be attend by every faculty during in each academic year.
13. As per the situation of pandemic Covid 19, all precautions should be taken for online and offline teaching methodology. Use of ICT should be included by every department.
14. Quality industrial sponsored projects by students and staffs to be encouraged.
15. Department to be conduct exit survey pass out students which will be helpful to keep track the students involvements in academic and non academic activities.

The meeting ended with vote of thanks.


Coordinator IQAC
IQAC Co-ordinator
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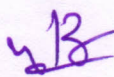
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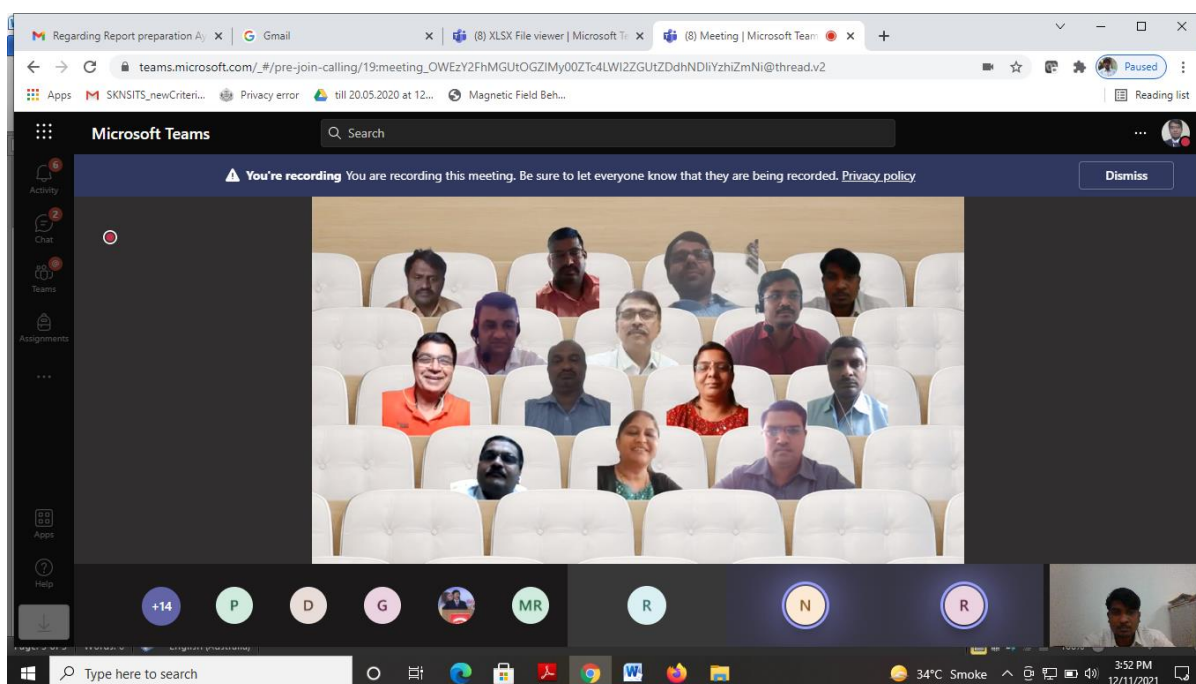
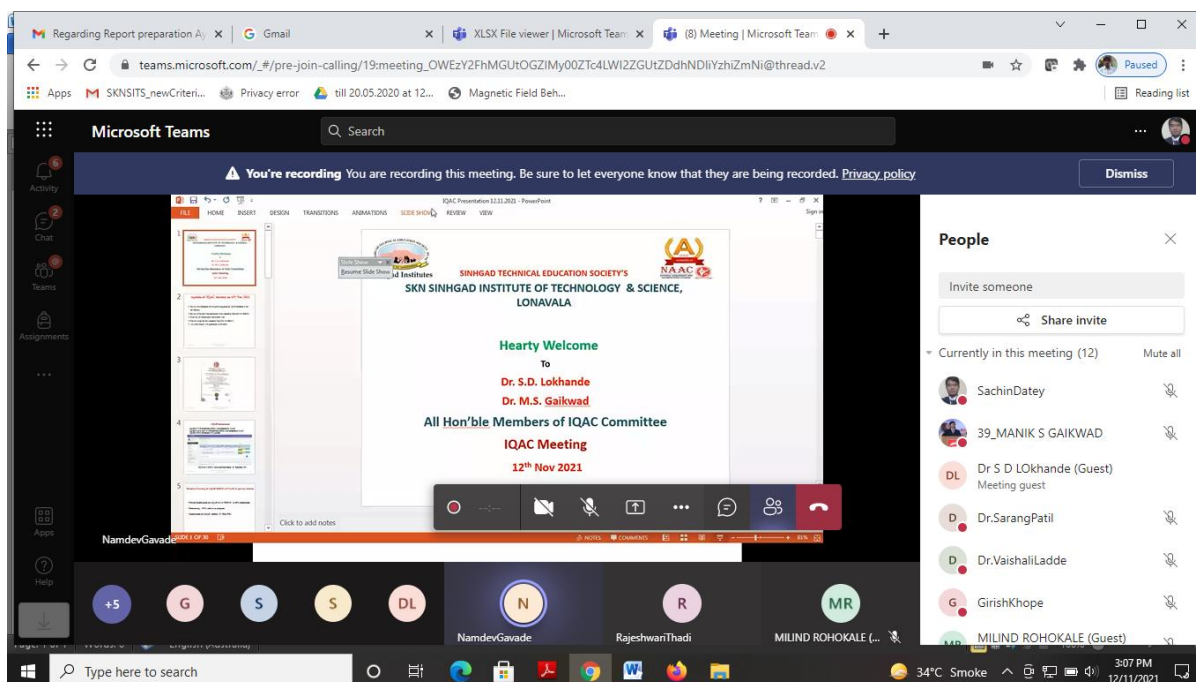
Action Taken Report on decision of IQAC Meeting dated 12-11-2021 (Second) for AY 2021-22

Sr. No	Points Discussed/Decision Taken	Action Taken
1	COVID vaccination drives status of students and staff for increasing the strength of students for physical presence of students for academic activity.	All COVID-19 Precaution must be followed.
2	Prepare and schedule of NAAC Criteria's to submit AQAR on time	AQAR submitted successfully
3	Use of ICT	All faculty trained for MS team software for online teaching
4	Conduct STTP for students and staffs	STTP on Python Programming conducted 26.11.2021 to 03.12.2021
5	Quality industrial sponsored projects by students and staffs to be encouraged	Project coordinator of all department instructed to all project guides to motivates, guide and increase the count of sponsored project.


IQAC Co-ordinator
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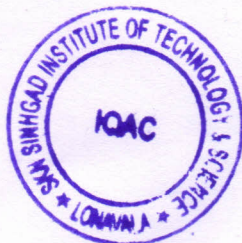



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

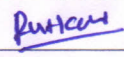
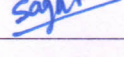

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15.	Mr. Jatin R. Nandanwar	Student council
16.	Mr. Navnath Borade	Student Parent
17.	Mr. Sagar Kodad	Senior Consultant Infosys LTD, Pune.
18.	Mr. Raju Raskar	Director –Fabronic Engg. Private LTD.



Date:- 20/06/2022

Attendance of IQAC Meeting No 03 (AY 2021-22)

Sr.No.	Name	Designation and affiliation	sign
Chairperson			
1.	Dr. M. S. Rohokale	Principal	
Members from the Management			
2.	Dr. M. S. Gaikwad	Member – Campus Director	
3.	Dr. S. D. Lokhande	Member – Principal , SCOE Vadgaon	
Teachers			
4.	Mrs. R. M. Thadi	Head – Electronics & Telecommunication	
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14.	Miss. Rutkar Varma	Alumni	
15.	Mr. Jatin R. Nandanwar	Student council	
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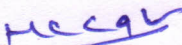


B. Minutes of Third IQAC Meeting held on 20th Jan 2022


Following Points were discussed in the meeting:

1. Prof. N.K.Gavade IQAC coordinator, Welcome to all members and presented agenda of meeting.
2. Periodically feedback from students on teaching and appropriate action should be taken.
3. Active MOU's Need to be increase and include verity of VAP on latest trend in industry
4. Webinars on recent trends should be organize by all the departments for knowledge up gradation, participation from staff as well as students to be encouraged to larges extends.
5. All students from SE to BE should be encouraged for industrial project/ internship and their involvement in those should be periodically monitored and documented
6. Industrial internship and training should be suitably benefited in terms work marks.
7. Industrial visit and quality project and internship must be encouraged and undertaken.
8. Student to be encouraged to publish their own research papers in international conferences/ national international journal and conferences.
9. Institute must plan webinars in association with alumni for career opportunity in industry as well higher education in abroad.
10. Management representative suggested conducting webinar/workshop on skill development for technical/ Non teaching staff for knowledge up gradation.
11. All members discussed on career counseling cells activities and suggested to increase more activities to be carried on for students.
12. Management representative suggested to conducts events for tress management as well women empowerment.
13. Review of R& D cell taken by management representative and suggested for webinars on IPR, Quality publication etc
14. Management representative suggested parent meeting once in semester.
15. Dr. M. S. Gaikwad sir asked to make planned efforts for consultancy.
16. Faculty should be associated with Industry projects.
17. 100% faculty to be motivated for NPTEL courses in their respective domain.
18. Motivate students for courses in various recent topics.

The meeting ended with vote of thanks.


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IQAC Co-ordinator
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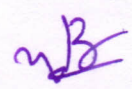
E-mail: principal.sknsits@sinhgad.edu

Action Taken Report on decision of IQAC Meeting dated 20-01-2022 (Third) for AY 2021-22

Sr. No	Points Discussed/Decision Taken	Action Taken
1	Plan webinars in association with alumni for career opportunity in industry as well higher education in abroad.	Webinars conducted by all the departments in association with Alumni from 27/04/2022.
2	Should arrange Parent meeting once in semester	Parent meeting conducted by each department from 26/02/2022
3	Career counseling cells must increase activities for students.	Conducted Webinar on Interview: Challenges & opp; Learning from Past Under Career Counselling Cell (CCC)
4	Webinars on IPR, Quality publication etc	National Intellectual Property Awareness program conducted dated 02.03.2022
5	Conduct webinar/workshop on skill development for technical/ Non teaching staff for knowledge up gradation.	Conducted online workshop on skill development for Non teaching staff for knowledge up gradation dated 28/02/2022 to 04/03/2022


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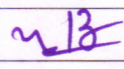

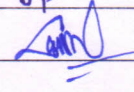
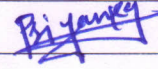
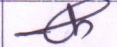
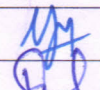

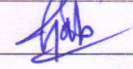

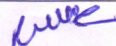
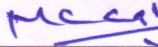
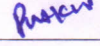
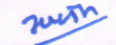
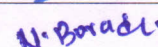
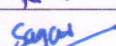
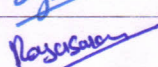
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Sr.No.	Name	Designation and affiliation
Chairperson		
1.	Dr. M. S. Rohokale	Principal
Members from the Management		
2.	Dr. M. S. Gaikwad	Member – Campus Director
3.	Dr. S. D. Lokhande	Member – Principal , SCOE Vadgaon
Teachers		
4.	Mrs. P. H. Halle	Head – Electronics & Telecommunication
5.	Mr. G. M. Kadam	Head – Computer Engg.
6.	Mr. S. B. Kothari	Head – Information Technology
7.	Mr. P. R. Chaugule	Head – Electrical Engg
8.	Mr. G. V. Khandekar	Head – Basic Sciences
9.	Mr. S. S. Chavan	NSS-Officer
10.	Dr. S.M. Patil	SWO & Dean R & D
Administrative Officers		
11.	Mr. Prashant Date	Coordinator – Training and Placement
12.	Mr. V. K. Gangthade	Office Superintendent
Coordinator IQAC		
13.	Mr. N.K. Gavade	Asst. Professor – Mechanical Engg.
Outside Members		
14.	Miss. Rutkar Varma	Alumni
15.	Mr. Jatin R. Nandanwar	Student council
16.	Mr. Navnath Borade	Student Parent
17.	Mr. Sagar Kodad	Senior Consultant Infosys LTD, Pune.
18.	Mr. Raju Raskar	Director –Fabronic Engg. Private LTD.



Date:- 05/05/2022

Attendance of IQAC Meeting No 04 (AY 2021-22)

Sr.No.	Name	Designation and affiliation	sign
Chairperson			
1.	Dr. M. S. Rohokale	Principal	
Members from the Management			
2.	Dr. M. S. Gaikwad	Member – Campus Director	
3.	Dr. S. D. Lokhande	Member – Principal, SCOE Vadgaon	
Teachers			
4.	Mrs. P. H. Halle	Head – Electronics & Telecommunication	
5.	Mr. G. M. Kadam	Head – Computer Engg.	
6.	Mr. S. B. Kothari	Head – Information Technology	
7.	Mr. P. R. Chaugule	Head – Electrical Engg	
8.	Mr. G. V. Khandekar	Head – Basic Sciences	
9.	Mr. S. S. Chavan	NSS-Officer	
10.	Dr. S.M. Patil	SWO & Dean R & D	
Administrative Officers			
11.	Mr. Prashant Date	Coordinator – Training and Placement	
12.	Mr. V. K. Gangthade	Office Superintendent	
Coordinator IQAC			
13.	Mr. N.K. Gavade	Asst. Professor – Mechanical Engg.	
Outside Members			
14.	Miss. Rutkar Varma	Alumni	
15.	Mr. Jatin R. Nandanwar	Student council	
16.	Mr. Navnath Borade	Student Parent	
17.	Mr. Sagar Kodad	Senior Consultant Infosys LTD, Pune.	
18.	Mr. Raju Raskar	Director – Fabronic Engg. Private LTD.	





Sinhgad Institutes

Sinhgad Technical Education Society's

SKN SINHGAD INSTITUTE OF TECHNOLOGY & SCIENCE

(Affiliated to Savitribai Phule Pune University, Approved by AICTE and NAAC Accredited with 'A' grade)


Gat No. 309, Off Pune-Mumbai Express Way, Kusgaon (Bk.), Lonavala-410401.

B. Minutes of Fourth IQAC Meeting held on 05th May 2022

Following Points were discussed in the meeting:

1. Review of the minutes of the last meeting.
2. Dr. M. S. Gaikwad sir have discussed regarding IQA and planning of SSR submission for NAAC cycle II.
3. Dr. S. D. Lokhande sir member of management have given the suggestion for NAAC visit preparation and discussed the need of IQAC meetings and quality approaches to be adopted for overall quality outcomes as per the new education policy.
4. Placements are appreciated by members and quality improvements are like PBL and Lab innovations, Projects are discussed.
5. Appreciation by managements' members for Career counseling cell activities.
6. Management members Appreciated for started foreign language courses in our campus but highlighted the poor participation from students.
7. The teacher guardian scheme and its implementation appreciated by committee members, few additional suggestion by members for strong bounding with parents to be keep directs contact with parents through TG.
8. Periodically feedback from students on teaching methodology of all faculty and appropriate action taken as per AMC guideline s was appreciated by all members.
9. Take suggestion from all the stake holders to enhance the quality.
10. For additional benefit in terms of marks in termwork, consider Industrial visit, quality sponsored project and internship by students.
11. Project exhibition must be organize to exchange new technology/ ideas or trends for junior students.
12. BE project selection in concern with respective teachers so that quality of projects may improve, display project list on department notice board.
13. The activity report of each department should include all information and action taken for improvement and must be publish to circulate along with all stake holders.
14. R&D cells must be work actively, The cells conducts meeting regularly to give awareness regarding different funding agencies like university funding for QIP, State and central govt to increase the Funding .
15. Institute must publish news letter and college magazine for every academic year

The meeting ended with vote of thanks.


Coordinator IQAC
IQAC Co-ordinator
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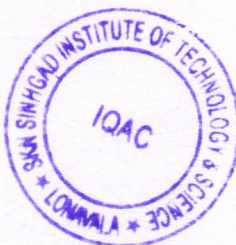
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Action Taken Report on decision of IQAC Meeting dated 05-05-2022 (Fourth) for AY 2021-22

Sr. No	Points Discussed/Decision Taken	Action Taken
1	IIQA and planning of SSR submission for NAAC cycle II	Prepared IIQA and ready for submission
2	Teacher guardian scheme and its implementation	Formats are given to all TG and All hod's are instructed by principal to take follow-up.
3	Student feedback on teaching practice	Feedback from students are taken and appropriate action taken as per AMC guidance
4	Activity report and college magazine	Department has submitted activity report and common report prepared and published.
5	Submission of research proposal for funding from university	Total 02 research proposal for Workshop and seminar submitted for SPPU


IQAC Co-ordinator
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 SKN SINHGAD INSTITUTE OF
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